

# 2009-2010 PTA LOCAL UNIT OFFICER REPORT



Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

PTA/PTSA Name (as indicated on your Bylaws or Charter) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_, SC Zip \_\_\_\_\_

National PTA ID #	
Federal EIN	
Bylaws Expiration	/ /
SCPTA District #	
SCPTA Council	
School County	

For assistance in locating this information, please contact your District President or the SCPTA office.

**Please complete this form each year even if you are not changing officers for this upcoming year.**

This information will be used to ensure that information and materials from National PTA and SCPTA is forwarded to the proper individual in a timely manner.

To review the National PTA Privacy Act for data collection, please go the PTA website - [www.pta.org](http://www.pta.org).

**MAKE A COPY OF THIS FORM FOR YOUR RECORDS.**

**The turn-in deadline for this form is May 31<sup>st</sup>.**

Please submit this form, and any subsequent officer changes throughout the year, to the SCPTA at the address below.

The term for each officer is required and is used by National PTA and SCPTA to maintain an accurate database of who your current officers are. Should an officer change during the year, please submit a new form indicating the expiration date of the previous officer and the term of the new officer. Presidents and Principals receive a free subscription to the SCPTA Bulletin.

**Local Unit President** \_\_\_\_\_ Term July 1, 20 \_\_\_\_ - June 30, 20 \_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_, SC Zip \_\_\_\_\_  
 Phone Number ( \_\_\_\_\_ ) \_\_\_\_\_ e-mail: \_\_\_\_\_  
 Home  Work  Cell  Home  Work

**Vice-President** \_\_\_\_\_ Term July 1, 20 \_\_\_\_ - June 30, 20 \_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_, SC Zip \_\_\_\_\_  
 Phone Number ( \_\_\_\_\_ ) \_\_\_\_\_ e-mail: \_\_\_\_\_  
 Home  Work  Cell  Home  Work

**Vice-President** \_\_\_\_\_ Term July 1, 20 \_\_\_\_ - June 30, 20 \_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_, SC Zip \_\_\_\_\_  
 Phone Number ( \_\_\_\_\_ ) \_\_\_\_\_ e-mail: \_\_\_\_\_  
 Home  Work  Cell  Home  Work

**Vice-President** \_\_\_\_\_ Term July 1, 20 \_\_\_\_ - June 30, 20 \_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_, SC Zip \_\_\_\_\_  
 Phone Number ( \_\_\_\_\_ ) \_\_\_\_\_ e-mail: \_\_\_\_\_  
 Home  Work  Cell  Home  Work

(form continued on the next page)

**Treasurer** \_\_\_\_\_ Term July 1, 20\_\_ - June 30, 20\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_, SC Zip \_\_\_\_\_  
 Phone Number ( \_\_\_\_\_ ) \_\_\_\_\_ e-mail: \_\_\_\_\_  
 Home  Work  Cell  Home  Work

**Secretary** \_\_\_\_\_ Term July 1, 20\_\_ - June 30, 20\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_, SC Zip \_\_\_\_\_  
 Phone Number ( \_\_\_\_\_ ) \_\_\_\_\_ e-mail: \_\_\_\_\_  
 Home  Work  Cell  Home  Work

**Membership Chair** \_\_\_\_\_ Term July 1, 20\_\_ - June 30, 20\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_, SC Zip \_\_\_\_\_  
 Phone Number ( \_\_\_\_\_ ) \_\_\_\_\_ e-mail: \_\_\_\_\_  
 Home  Work  Cell  Home  Work

**Legislative Chair** \_\_\_\_\_ Term July 1, 20\_\_ - June 30, 20\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_, SC Zip \_\_\_\_\_  
 Phone Number ( \_\_\_\_\_ ) \_\_\_\_\_ e-mail: \_\_\_\_\_  
 Home  Work  Cell  Home  Work

**Reflections Chair** \_\_\_\_\_ Term July 1, 20\_\_ - June 30, 20\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_, SC Zip \_\_\_\_\_  
 Phone Number ( \_\_\_\_\_ ) \_\_\_\_\_ e-mail: \_\_\_\_\_  
 Home  Work  Cell  Home  Work

**Volunteer Chair** \_\_\_\_\_ Term July 1, 20\_\_ - June 30, 20\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_, SC Zip \_\_\_\_\_  
 Phone Number ( \_\_\_\_\_ ) \_\_\_\_\_ e-mail: \_\_\_\_\_  
 Home  Work  Cell  Home  Work

**Other** (name/title) \_\_\_\_\_ Term July 1, 20\_\_ - June 30, 20\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_, SC Zip \_\_\_\_\_  
 Phone Number ( \_\_\_\_\_ ) \_\_\_\_\_ e-mail: \_\_\_\_\_  
 Home  Work  Cell  Home  Work

**School Principal/Administrator** \_\_\_\_\_  
 School Phone Number ( \_\_\_\_\_ ) \_\_\_\_\_ School FAX Number ( \_\_\_\_\_ ) \_\_\_\_\_

The SCPTA Bulletin is published bi-monthly and contains Local, State, and National PTA news. Local PTA Unit Presidents and Principals receive a free subscription to the SCPTA Bulletin. Additional subscriptions may be purchased at an annual rate of \$5.00 per subscription. Please visit the SCPTA website for more details. **Subscribe and stay abreast of what's happening in South Carolina PTA!**

**The turn-in deadline for this form is May 31<sup>st</sup>.**

Please submit this form, and any subsequent officer changes throughout the year, to the SCPTA at the address below.